

**West Geauga Board of Education
Regular Meeting
Monday, November 30, 2009
6:30 p.m.
West Geauga Middle School Conference Area**

Roll Call

Board President Beers called the meeting to order with the following members present: Mr. Beers, Mrs. Gillmore, Mr. Kilroy, Mrs. Leavenworth and Mr. Patterson.

Executive Session

2009-226

A motion was made by Mrs. Gillmore, and was seconded by Mrs. Leavenworth, to move into executive session to discuss negotiations.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Regular session reconvened at 7:30 p.m.

Approval of Agenda

2009-227

A motion was made by Mrs. Leavenworth, and was seconded by Mr. Patterson, to approve the agenda.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Approval of Minutes – October 26, 2009

2009-228

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve the minutes of the October 26, 2009 Board Meeting.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Recommendations/Commendations

Mrs. Gruttadauria gave the student achievement report

**ACHIEVEMENT REPORT
FOR
WEST GEAUGA BOARD OF EDUCATION MEETING
NOVEMBER 16, 2009**

- West Geauga Local Schools 3.53-mill, 5-year renewal operating levy passes Nov. 3.
- On Nov. 1, Westwood Elementary School dedicates its new tile mural commemorating the 50th birthday of the school. The mural is a culmination of the Artist-in-Residence program wherein Westwood students worked with ceramic artist George Woideck in Christina Freitag-Rappaport's art classes at Westwood to make and decorate 450 six-inch tiles. The fired tiles were used to create a permanent 7-1/2 foot high by 15 foot wide clay tile mural that is prominently on display in the main hallway. The design for the mural was based on the theme 'growing and learning.'

- Congratulations to West Geauga Middle School health/physical education teacher Michelle Thompson on her induction into the National Softball Hall of Fame.
- West Geauga High School students Zak Kucera, Shawn Cooper, Zak Kucera, Clay McMullen and Kelli Wright are being recognized for their groundbreaking environmental work at the Choosing to Participate exhibit at the Western Reserve Historical Society through February 26.
- The West Geauga High School girls' varsity soccer team reaches the regional semifinals.
- The West Geauga High School varsity football team advances to the state playoff level.

Operations Committee

Mrs. Leavenworth presented the operations committee meeting minutes from November 3, 2009.

Operations Committee Meeting Minutes

November 3, 2009

In Attendance: Kathy Leavenworth, Committee Chairperson; Steve Canepa, Business Manager; Al Davis, Transportation Supervisor; and Tony Podojil, Superintendent

The meeting began at 9:30 a.m.

1. Transportation Operations

A. Garage Project Update

Metzenbaum has indicated that it has sufficient capital without going to the USDA and therefore will be able to finance West Geauga's portion of the lease. The next step is to draft a lease agreement for consideration. It was noted that the lease would have flexibility built into it.

B. Sale of Two Former Fleet Vehicles

The Ford mini-van and an out-of-fleet school bus are being advertised for sale in the News Herald and on the district website until November 13, 2009 to be sold to the highest offer.

C. Purchase of Two Buses and One Van

The committee discussed the two new school buses (International / Navistar) that were purchased and the new eight passenger GMC van that has been purchased. The delivery dates are yet to be determined.

2. Buildings and Grounds Projects

A. Howell Stadium – Scoreboard Proposal

The Howell Stadium scoreboard is in disrepair. We are reviewing a fundraising program from Side Effects, Inc., a 14-year old company based out of Franklin, Ohio, that helps high schools raise revenue and get new scoreboards at no cost.

B. Football Stadium – Playoff Ready

The football stadium was not needed as West Geauga football to play away at Ashland.

C. Baseball / Softball Fields Update

Softball field fence project is 95% complete. Varsity baseball backstop project is complete. Varsity baseball renovation project nearing completion. ThenDesign Architecture has developed a project completion document for approval which includes a project deduct change order in the amount of \$17,108.35 from the original contract. The remaining unpaid amount will be used at the district's

discretion to complete the project. The amended project completion document has been reviewed by the Geauga County Prosecutor's office.

D. Cedar Road Field Project Update

Chagrin Valley Engineering was selected out of three firms to develop a wetlands delineation and wetlands reclamation plan. Silt fencing has been installed to date. The project meets with the Army Corps of Engineers specifications.

E. Rehab Junior Varsity Dugouts – Boy Scout Volunteers

Local Boy Scout and West Geauga student Kevin Malak is leading the renovation project on the junior varsity baseball dugouts. The district has purchased the materials needed by the scouts to complete the project.

F. Playgrounds

Lindsey playground is essentially complete and payment will be released. The Westwood playground still has punchlist items remaining. The contractor to make necessary repairs prior to final payment.

G. Maintenance Fleet

Buildings and Grounds would like to replace the rusted-out 1999 Ford Explorer that is in disrepair and has become cost prohibitive to continue to service. Replacement ideas are being evaluated.

H. Fire Inspections

Annual fire inspections are complete at the high, middle, and Lindsey schools with Westwood to follow.

3. Miscellaneous Items

A. Community Education Agreement with Chagrin Falls

The original community education agreement has been reviewed by both the district's insurance company and the Geauga County Assistant Prosecutor for updating and appropriateness. An amended contract to be forthcoming for consideration.

B. H1N1 Influenza Vaccination Update

The Superintendent sent a letter home to parents that included a consent form for anyone interested in receiving the H1N1 vaccination from the Geauga County Health District at a time and date to be determined.

C. Soda Vending

Beverage vending contract to be re-bid - Coke, Pepsi, 7UP, Dr. Pepper, etc., to be included in the process.

D. Classified Staff In-service

Last October, the Business Manager provided required OSHA safety and health training to custodial and maintenance staff members. Subsequent trainings to take place for absent staff members.

Meeting adjourned at 11 a.m.

Personnel Committee

Mr. Patterson presented the personnel committee meeting minutes from November 23, 2009.

In Attendance: Dean Patterson, Committee Chairperson; Bill Beers, Board President; Michael Kilroy, Board Member; Kathy Leavenworth, Board Member; and Tony Podojil, Superintendent

Chairperson Dean Patterson called the meeting to order at 7:30 a.m.

1. Superintendent's Search

Dean Patterson led a discussion on the processes available to assist the district's search to fill the position of Superintendent. Information on several possibilities were discussed including:

- A. OSBA offers a comprehensive search process that would cost in the range of \$6,500 - \$8,000.
- B. The Geauga County ESC could also provide a search service at no cost to the district through the County Superintendent.
- C. The Board of Education could also conduct the search on their own utilizing our normal posting procedures.

The committee recommends that we target January as the date to post the position and begin the search process and explore the possibilities indicated above as well as any other search firms in the area that may be worth pursuing. A meeting will then be scheduled to have these groups come in and present what they can do for the district.

The meeting was adjourned at 8:10 a.m.

2009-229

A motion was made by Mrs. Gillmore, and was seconded by Mrs. Leavenworth, to approve the minutes of the November 3, 2009 Operations Committee and the November 23, 2009 Personnel Committee.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Meeting date scheduled:

Finance – December 11, 2009 at 7:30 a.m.

Curriculum – December 16, 2009 at 9:30 a.m.

Policy – December 7, 2009 at 9:30 a.m.

Advocacy – December 11, 2009 at 8:30 a.m.

Remarks of the Public

First I would like to thank Kurt Grabham and all of the people who helped in getting the voters to approve the levy earlier this month. They did a yeoman's job faced with the ads that were placed in the Chesterland News. The 5 people who opposed the issue spent probably 5 times the money spent by the CQE. The stance of the opposition made no sense. It's hard to believe that a school board member would advocate spending \$35,000 just to be obstinate and with no real substance to that position.

It is also time that Mr. Kilroy ceases to spew his diatribe to the public in an attempt to make it appear that his thoughts are founded in his desire to help the schools instead of his own agenda, whatever that may be.

Mr. Kilroy since you started running for the school board you have harped on the same old themes, over and over and over again ... ad nauseum. Unfortunately you accepted a post but don't want to become part of the team. That doesn't mean that you should become a yes man, but to make some thoughtful and meaningful contributions. No one can or should criticize legitimate dissent. I am,

what some people refer to, a bleeding heart liberal, but people like William Buckley, an ultra conservative, had my respect-he was insightful and his views although not like mine, were valid and well thought out. Unfortunately you don't meet those standards.

You talk about the need for needless additional funding in the foreseeable future without explaining to the public that the funds in major part, will be needed not because of irresponsible spending but by state mandated operations such as full day kindergarten. Your failure to explain is tantamount to telling a half truth or,as someone said}a whole lie.

You talk about what you have accomplished and it always comes back to SMART Boards. You can only live on that accomplishment for so long especially since it is my understanding that SMART Boards are now obsolete.

I have never heard you say anything good about the West G school system. I can't believe that there's nothing right. Unlike you and some of your disciples, I have had 2 children go through our schools. I have been close to the schools and worked for them. I have dealt closely with two other school systems and I tell you and the wOFld that our system is at the top. Our Board, administration, teachers and parents can stand up against anyone.

From your past remarks and actions it is abundantly clear that you are not familiar with Robert's Rules of order, Ohio statutes or even the Board's own by-laws.

As an example you recently attempted to have direct conversations with a teacher. You are aware, or should be aware, that the By-Laws require any such contacts to be made through the Superintendent. A rule meant to create an orderly procedure, otherwise 5 members of the board could do the same thing and be disruptive. This was one of the best teachers on the staff. It is my understanding that you called this teacher 5 times in his classroom and he wouldn't talk to you because of the rules and yet you persisted but didn't succeed. You asked that this matter be put on tonight's agenda. The worst part is that there were a number of e-mails that you sent out and you had the audacity to send copies of all of them to 2 newspapers. Doing that in and of itself I believe was in derogation of the by-laws.

Then there was the matter of evaluations of the superintendent and treasurer in which you sent e-mails that had the clear implication that it was your opinion that the other four Board members were not to be trusted. I have copies of those e-mails that I would be happy to share with anyone. I have known your fellow board members and I can assure you that not only are they competent, but ethical to the nth degree.

Mr. Kilroy, you have apparently started your reelection campaign. That election can not come too soon for me. Again I said this before and I say it again, in your own words this time we'll do **it** again and do it right.

Bernie Mandel

Treasurer's Report/Recommendations

Financial Reports A-G

Treasurer Tullai presented the Financial Reports A-G for October 2009 (see attached)

Warrants – October 2009

2009-230

A motion was made by Mrs. Leavenworth, and seconded by Mr. Patterson, to approve the warrants for the October check register (see attached).

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Now & Then Statements –October 2009

2009-231

A motion was made by Mrs. Gillmore, and was seconded by Mrs. Leavenworth, to approve the October 2009 now and then statements(attached)

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Fund to Fund Transfers

2009-232

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve the following fund to fund transfers:

From 300-7200-910-900Z to 300-5100-954H \$560.00

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Statement of Purpose and Budget

2009-233

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve the following statements of purpose and budget

Girls Golf	\$8,000
WGEF Grant – Environ Discovery	\$2,106.56
WGEF Grant – Picture Science	\$1,500
Westwood Yearbook	\$5,600
High School Drama	\$3,300
WGEF Grant – E Path Assess	\$ 600
WGEF Grant – Yoga Ed	\$ 540
Interact Club – Amendment	\$1,650
Girls Tennis	\$ 250
MS Wrestling Quad	\$3,650
MS Cheerleading	\$1,200

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Inventory Reduction

2009-234

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve the following inventory reductions:

Auger Salt Spreader, Paint Sprayer for Fields, Line Stripper for Fields, Stihl Weed Wacker, Line Stripper, Wet/Dry Vac

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

In Lieu of Paymnets FY 10

2009-235

A motion was made by Mrs. Leavenworth, and was seconded by Mr. Patterson, to approve the following transportation in lieu payments:

SCHOOL NAME	
Agnon School 26500 Shaker Blvd Beachwood,OH 44122	3 Students - ID#'s 13223A, 13223B, 13234
Andrews School 38588 Mentor Ave. Willoughby, 44094	4 Students - ID#' s 11802,12580A,12580B,13589,13591
Cornerstone Christian Academy 2846 SOM Center Rd. Willoughby Hills, 44094	16 Students - ID#'s 12582A, 12582B, 12582C, 125820, 11813A, 12923, 12923A, 12924, 13191B, 1J670, 11447, 11447A, 14001,14002,14003, 14003A
Peaceful Children Montessori 8100 Eagle Rd., KirtlaniJ, 44094	14 Students - ID#' s 12922, 12441A, 12441B, 1244ID, 13222, 13235A, 13235B, 13235C, 13264A, 13264B, 13264C, 13237
Ratner School 27575 Shaker Boulevard Pepper Pike, OH 44124	3 Students - ID# 13192,13195,13590
St Dominic School 3450 Norwood Shaker Heights, OH 44122	1 Student - 1D#'s 12930B
St Paschal Baylon School 5360 Wilson Mills Road Cleveland,OH 44143	3 Students - ID#' s 13592, 14005A, 14005B
Willoughby Montessori Dayschool 5543 S.O.M. Center Road Willoughby, OH 44094	I Student - ID#'s 14006

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Superintendent's Report/Recommendations

Superintendent Podojil presented the minutes of the DCC meeting of November 18, 2009

In attendance: Brenda Armstrong, Terri Stupica Bear, Mo Bidar, Charlie Butters, Ron Cotman, Chris Decatur, Cathy Gorski, Bonnie Gruttadauria, Reena Kanner, Lynn Krouse, Nancy Petko, Tony Podojil, Kristina Port, Sally Siegler,

Frank Slapnick, Michele Tullai, Linda Yanko, Sally Wajahn, Wayne Walters, Beth Williams, Linda Yanko and Kim Zannetti.

Welcome

Superintendent Tony Podojil called the meeting to order at 8:00 a.m.

Minutes

The committee accepted the minutes of the Oct. 21, 2009 meeting with no changes.

Academic & Achievement

- A. Director of Communications Bonnie Gruttadauria reviewed the fall quarter achievement list.
- B. Dr. Podojil gave an update of the fall varsity sports season.

Fiscal

The 3.53-mill, five-year emergency renewal levy passed on Nov. 3. The unofficial results of the election were as follows: 3,781 YES votes (56.23%) and 2,943 NO votes (43.77%).

Treasurer Michele Tullai reviewed the five-year forecast. She said that the district will have a positive balance through 2012. However, the net loss in state funds to the district are forecasted at -\$909,043 over the next 5 years. Federal stimulus funds will fill a gap of \$268,000 for two years. Some of the unknowns are the upcoming state budget, economic conditions (interest rates) and property value reassessment.

Communication

Attendance at the schools is closer to normal indicating the first wave of the H1N1 influenza virus may be waning. The Geauga County Health District will be at West Geauga Local Schools on Nov. 19-20 to give vaccines to students and staff members who are preregistered.

Misc.

The public is welcome to attend performances of "Beauty and the Beast" Dec. 4-5 at Lindsey Elementary School.

Metzenbaum will receive federal stimulus funding and incorporate the funds into their budget to finance the transportation facility. Therefore, West Geauga will likely be able to negotiate a lower rate of interest on the lease agreement with Metzenbaum.

For the Good of the Order

The annual West Geauga Educational Foundation Thanksgiving Day pancake breakfast will be held at McDonald's Restaurant in Chester Township from 7:30-11:30 a.m. Nov. 26. Proceeds help fund additional educational programs for West Geauga students.

The WGEF roast for Dr. Podojil will be held at Fowler's Mill on May 2.

The West Geauga High School basketball team is sponsoring a comedy night on Dec. 17.

The Chesterland Rotary Club's tree lighting in Chester Township will be held Nov. 29, and Breakfast with Santa is scheduled for Dec. 5.

The Kiwanis Club Christmas tree sale begins Nov. 27 in the Drug Mart plaza.

Adjournment

The meeting was adjourned at approximately 8:55 a.m.

*Next meeting is scheduled for Dec. 16

Personnel

2009-236

A motion was made by Mrs. Gillmore, and was seconded by Mrs. Leavenworth, to approve the personnel as presented

1. 2009-2010 DISTRICT SUPPLEMENTAL ASSIGNMENTS

Last	First	Bldg/Dept	Assignment	Rate
Bruce	Gina	High School	Dept. Head - Technology (1)	\$350.00
Connell	Chris	High School	Dept. Head - English (4)	\$1,401.00
Huston	Dave	High School	Dept. Head - Foreign Lang. (4)	\$1,401.00
Nells	Lori	High School	Dept. Head - Art (2.5)	\$875.00
Stewart	Paul	High School	Vocal Music Director	\$3,046.00
Valtman	Jim	High School	Dept. Head - Health/Phys. Ed. (2)	\$700.00
Byron	Philip	HS - Athletic Dept	Athletics: Basketball Boys-Asst. - 9th Gr. (70%)	\$2,990.00
Crissinger	Mike	HS - Athletic Dept	Athletics: Football-Asst. - 1/4 Contract	\$1,225.50
Fellinger	Lewis	HS - Athletic Dept	Athletics Club Sport: Swimming Coach	Volunteer
Overton	William	HS - Athletic Dept	Athletics: Football-Asst.	\$4,902.00
Percassi	Peter	HS - Athletic Dept	Athletics: Football-Asst. - 1/4 Contract	\$1,225.50
Tulleners	Jennifer	HS - Athletic Dept	Athletics Club Sport: Fencing	Volunteer
Glavic	Megan	Middle School	Athletics: Basketball Girls 7 th Gr. - Asst	\$3,151.00
Witherite	Jason	Pupil Personnel	Home Instruction Provider	\$24.23/\$30.27 p/hr

2. CHANGE IN CONTRACT

CLASSIFIED

Name	Dept.	From	To	Effective
Georgevitch, Leah	Van Driver	Probationary Contract	Limited Contract	10/1/09

3. REQUESTS FOR LEAVE OF ABSENCE/NON-PAID LEAVE

Jim Valtman, High School physical education teacher, requested a leave of absence/non-paid leave to begin on first or second week in January 2010 with an anticipated return in three-six months.

Pat Yarcusko, High School staff assistant/secretary 2, requested a leave of absence/non-paid leave to begin November 11, 2009 with a return date to be determined.

4. LONG-TERM SUBSTITUTE APPOINTMENTS

Name	Assignment	Bldg	Time Period	RATE OF PAY	
				Day 1 to 30	Day 31 and after
Novak, Cairin	Staff Asst./Secretary 2	HS	11/10/09 – TBD	\$10.00 p/hr	\$14.14 p/hr

5. FIELD PLACEMENT STUDENTS

Name	University	Cooperating Teacher	Placement Time Period
Alfanzo, Shannon	Ursuline College	Taurasi, Mike	1/19/10 – 5/7/10
Ford, Barbara	Ursuline College	Murray, Laura	1/19/10 – 5/7/10
Gastaldo, Gina	Notre Dame College	Wilson, John	1/19/10 for 15 weeks
Hoffman, Kurtis	Ursuline College	Connell, Chris	1/19/10 – 5/7/10
Moritz, Logan	Notre Dame College	Sessler, Keli	Fall Semester 2009

6. GEAUGA COUNTY CERTIFIED SUBSTITUTES – NOVEMBER 3, 2009

Tutor	Last Name	First Name	Cert.	Expire
	Allen	Linda	5 Yr. Prof. K-8, Rdg. K-12	2014
	Bangerter	Jill	Perm 7-12 Eng., French, PolSci	Perm
	Berman	Daniel	2 Yr. Prov. 7-12 Music	2011
X	Cadoff	Kristen	S-T Gen. Educ.	2010
X	Cattell	Richard	2 Yr. Prov. P-3	2011
	Chaky	Jessica	Educational Aide – ESEA	2010
	Chapman	Rachel	4-9 SS & K-12 Spanish	2010
	Dawson	Sally	5 Yr. K-12 Music	2011
	Dolan, Jr.	Donald	Perm 7-12 Comp Sc/Biology	Perm

	Fiore	Lindsay	2 Yr. Prov. P-12 Music	2011
	Frank	Melanie	2 Yr. Prov. 7-12 Life Sci	2010
X	Geroux	Jessica	L-T Sub P-12 Spanish	2010
	Glavic	Megan	2 Prov. 4-9 Math, Rdg, Sci	2011
	Hickman	Anne	5 Yr. Prov. 1-8	2013
	Maxfield	Clifford	Educ. Aide	2010
	Mitri	Tammie	Educ. Aide	2010
X	Monsman	Shannon	2 Yr. Prov. 4-9 LangArts,Rdg,SS	2011
	Patusky	Beverly	S-T Sub Gen. Educ.	2010
X	Rosenthal	Adrienne	L-T K-12 Mild/Mod	2010
	Schmidt	Dennis	5 Yr. S-T Gen. Educ.	2014
	Sefcik	Andrew	Educ. Aide	2010
	Skidmore	Melissa	S-T Gen. Educ. Mon/Tues Only	2010
	Walker	Kelly	Educ. Aide	2010
X	Wearstler	Amber	S-T Sub Gen. Educ.	2010
	Wolfhope	Tracy	5 Yr. K-8, School Counselor	2011
Remove:				
	Sedivy	Terry		
	Bocian	Louise		

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Donations

2009-237

A motion was made by Mrs. Leavenworth, and was seconded by Mr. Patterson, to approve the donations from Mr. Bruce, Mr. Scott Larrick, the West Geauga Rotary, and Mr. Mark DiBiase.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Trips

2009-238

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve the Washington D.C. Trip for High School Seniors on April 28 – 30, 2010

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

2009-239

A motion was made by Mrs. Leavenworth, and was seconded by Mr. Kilroy, to approve the Non-school sponsored field trip to France in June 2010.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Contracts

2009-240

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve a memorandum of Understanding with WGEA regarding the school insurance policy.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

2009-241

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve a contract with Mayfield Schools for special education participation for the 2009-2010 school year

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

2009-242

A motion was made by Mrs. Gillmore, and was seconded by Mr. Patterson, to approve a contract with the Cleveland Group for a change order.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

2009-243

A motion was made by Mrs. Gillmore, and was seconded by Mr. Patterson, to approve a contract with the Chagrin Falls School District for the Community Education Program.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Policies Under Review

The following policies had a second reading:

7530.01 Staff Use of Cellular Telephones

7530.01V4 Wireless Communication Allowance and Staff Use of Wireless Communication Devices

7530.0145 Staff Use of Wireless Communication Devices

2009-244

The following policies had a third reading and were approved:

7540.02 District Web Page

7540.05 Electronic Mail

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to approve the above policies.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

A motion was made by Mrs. Leavenworth, and was seconded by Mrs. Gillmore, to adjourn the meeting at 8:45 p.m.

Roll call: Yes: Beers, Gillmore, Kilroy, Leavenworth and Patterson.

Motion carried

Board President

Treasurer