

**PAY-IN ORDER
STUDENT & DISTRICT MANAGED ACTIVITIES**

To be completed by Advisor/Club Treasurer.

DATE: _____

ACTIVITY/CLUB NAME: _____

BUILDING: HIGH SCHOOL MIDDLE SCHOOL LINDSEY WESTWOOD

DETAILED DESCRIPTION	FUND	RECEIPT	SCC	ACCOUNT DESCRIPTION	AMOUNT
		1610		Admission/Gate Receipts	
		1620		Merchandise Sales	
		1630		Dues/Fees	
		1690		Miscellaneous Income	
		1820		Donations	

Advisor/Club Treasurer Signature

Verification Signature

BOARD RECEIPT NO.: _____

TOTALS FOR DEPOSIT	
Currency	
Coins	7
Checks	
DEPOSIT TOTAL	

ORIGINAL AND YELLOW COPY TO BOARD OFFICE. RETAIN PINK COPY FOR YOUR RECORDS.