



To Parents,

West Geauga Local Schools is fully committed to curbing student bullying and school violence, and providing a positive learning environment for all students that enhances personal safety and promotes respect, dignity, and equality among students. We believe our schools play an important role in helping faculty, staff and parents prepare students to be respectful and responsible citizens. As part of our commitment, the district has initiated an integrated program, developed by former school officials, that provides:

- Online and telephone reporting tools for students, parents and staff.
- Student training regarding the need to speak up about safety and bullying issues.
- Staff training in recognizing and responding to incidents of bullying and violence.
- Administrative systems to manage incidents and document district and school response to reported concerns of bullying or violence.

West Geauga Local Schools will make every effort to handle and respond to every charge and complaint filed by students, parents and employees in a fair, thorough, and just manner. Every effort will be made to protect the due process rights of all victims and all alleged perpetrators.

Student/Parent Hotline!

Students who believe they have been harassed, bullied, victimized by fellow students, or have other concerns which may jeopardize the safety of students, employees or school facilities, are asked to Speak Up! and promptly report the issue using our district's student/parent Hotline – accessible both online and by telephone.

Options to report your issue:

- Call 1-866-listen2me (1-866-547-8362). When you call this number, you have the option to either talk with a live attendant or leave a message on an answering machine.
- Go to our district website (www.westg.org) or your school website and click on the button:



Our school has contracted with a company called PublicSchoolWORKS to provide this service and to ensure you remain anonymous. If you use the telephone reporting system, the person you will be talking with is not affiliated with our district. The attendant will listen to your issue, complete a written report, and then, if you'd like, transfer you to a specialist or other support person.

After you finish your call or make your report online, the district will receive a confidential report from PublicSchoolWORKS. Your issue will then be investigated by our district.

To ensure your information is sufficient, please give names, times and event details which you feel we should know. Please try to provide as much information about the situation as possible.

Remember, this service is for the safety of everyone.