

**West Geauga Board of Education  
Monday, March 10, 2014  
Regular Meeting  
6:30 p.m.  
West Geauga Middle School Cafeteria**

**Roll Call**

Board President Kilroy called the meeting to order at 6:32 p.m. with the following members present: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson

**The Pledge of Allegiance was led by Mr. Kilroy.**

**Executive Session**

**2014-052**

**A motion was made by Mrs. Dottore and was seconded by Mr. Kotowski to move into executive session to discuss employment and compensation of a Public Official O.R.C. (G)(1). Time: 6:33 p.m.**

**Roll call: Yes: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson**

**Motion carried**

**Executive session adjourned at 7:12 p.m.**

**Open session reconvened at 7:12 p.m.**

**Approval of Agenda**

**2014-053**

**A motion was made by Mrs. Dottore and seconded by Dr. Phelps, to approve the agenda.**

**Roll call: Yes: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson**

**Motion carried**

**Discussion – Board Member Communication with the Media**

Mr. Kilroy reminded members to clarify when giving personal opinions and to be as factual as possible.

**Remarks of the Public**

Megan Potalski – Claimed previously requested Board to reflect on public perception of not working in the best interest of the community. She is concerned that the Board did not use the Superintendent’s Open Enrollment recommendation. Questioned why Board did not wait for survey results and referenced the fiscal impact of reduced open enrollment. Thanked the Board for informed decision on All Day Kindergarten.

Bob Bower – Commented no advantage to All Day Kindergarten, after three years the net result was to provide daycare. He does not understand Open Enrollment policy, claims less students means lower taxes.

Board responded.

Gabrielle Trout, West Geauga student, spoke in favor of open enrollment

West Geauga student from Russell, stated that the option of moving into West Geauga was very difficult.

Michelle Allen, Chesterland resident and parent of 8<sup>th</sup> grade student, was just informed that there would be no 8<sup>th</sup> grade year-end trip and requests the Board reinstate the trip.

Tim Waite – Presented redesign of stadium entrance – part of Turf Committee – estimate \$25,000-\$30,000.

Howard Shanker, Russell resident, opposed to open enrollment and wants the issue on the ballot.

Cory Green, West Geauga student who lives in the district, does not understand why anyone would want to stop open enrollment.

Ruth Soneburg, resident, questioned whether the community was informed that the Board was voting on open enrollment. Asked when open enrollment students will be informed for next year.

Jack Laket, Berkshire resident, spoke in favor of open enrollment.

### **New Business**

None

### **Informative Reports**

#### **Pupil Personnel Report**

At this time Debra Iammarino, Director of Pupil Personnel, presented a report on the West Geauga Local Schools Health Services

### **Overview**

- Brief History of School Health Services
- Roles of School Health Personnel
- Models of School Health Care
- Student to Nurse Ratio
- Area District Health Services
- West Geauga Health Care Model
- West Geauga Services History
- Complications and Options

### **History of School Health Services**

1890s:

Boston & NYC: Physicians and nurses hired to examine children in school & exclude the potentially contagious.

Early 1900s:

School health services spread. Decreased rate of absenteeism and spread of communicable disease.

1920s to 1950s:

School health = health education, Immunization documentation, screenings, care for minor injuries, referrals for diagnosis & treatment.

1950s shift from medical exam by school physician to private physician.

1960s & 1970s:

New provider types emerge: nurse practitioners, school-based health centers, school-based mental health programs. Federal law mandates school systems assure provision of health-related services to students with disabilities.

1980s & 1990s: Continued development of school-based health centers; emergence of coordinated school health programs, changes in education (accountability, testing, success for all), new forces in health care (accountability, managed care, outcomes focus)

### School Health Services – Present Day

According to the School Health Policies and Practices Study of 2012 conducted by the CDC, School Health encompasses:

- Health Education
- Physical Education and Physical Activity
- Physical Health Services\*\*
- Mental Health and Social Services
- Nutrition Services and the School Nutrition Environment
- Safe and Healthy School Environment
- Faculty and Staff Health Promotion

School nurses have assumed responsibility for most school health functions related to physical health issues.

School-nurse staffing is sometimes augmented by aides, more formally known as unlicensed assistive personnel (UAPs). The number of aides employed nationwide is unknown, and their training

varies widely. Aides typically function under the state license of a school nurse. In some instances, several aides are supervised by a single nurse; in others, aides may be the only “health” personnel in a school, with a single nurse administrator responsible for numerous school-based aides. Some schools and school districts have no health personnel serving the general school population.

Julia Graham Lear, PhD

### School Health Care Staff Personnel

- ***Licensed School Nurse (LSN)***
- ***Registered Nurse (RN)***
- ***Licensed Practical Nurse (LPN)***
- ***Unlicensed Assistive Personnel (UAP)***

#### ***Licensed School Nurse (LSN)***

ODE licensure requirements are:

- ❖ a Registered Nurse; and
- ❖ a Baccalaureate degree; and
- ❖ completion of an ODE approved graduate course of study in school nursing

#### ***Licensed School Nurse (LSN)***

The *LSN* :

- Is an Independent practitioner not requiring direction by another health professional,
- Is educated in critical thinking and judgment skills to develop a plan of care appropriate and effective for the school setting,
- Can independently assess the health and health care needs of students, and
- Can delegate nursing tasks to LPN and UAP.

## ***Registered Nurse (RN)***

Various levels of education include:

- ❖ “Diploma prepared” nurse (3 years, no degree),
- ❖ Associate Degree Nurse (usually 2 years of education), or
- ❖ BSN degree (4 or more years of college education)

## ***Registered Nurse (RN)***

The *RN*:

- Is an Independent practitioner not requiring direction by another health professional,
- Is educated in critical thinking and judgment skills to develop a plan of care
- Can independently assess the health and health care needs of patients,
- Can delegate nursing tasks to LPN or UAP, but
- Is not educated in specific practice of nursing in the school setting.

## ***Licensed Practical Nurse (LPN)***

The LPN is licensed through the Ohio Board of Nursing after completion of an accredited LPN program and does not hold a college degree in nursing.

The *LPN*:

- Is trained to perform nursing tasks,
- Can perform CPR and First Aid if trained,
- Can administer prescription medications (if designated by the District and directed by an RN),
- Can delegate nursing care if directed by an RN,
- Is not an independent practitioner and must be directed by an RN or physician, and
- Unless directed by an RN cannot: delegate nursing care, make referrals, make decisions about disposition (sending student home verses sending student back to class).

### ***Unlicensed Assistive Personnel (UAP)***

There is no standard job description, training or title. The job description, training and title may be defined by the district.

The UAP may include:

- **STNA (State Tested Nurse Assistant)**

Certified to work in long term care facilities, hospitals etc. 79-83 hours of training including medical terminology, First Aid, CPR.

- **Medical Assistant**

No training or credentialing recognized by the Ohio Board of Nursing. No mandatory health care training required unless mandated by the district. Most medical assistants have postsecondary education such as a certificate. Perform administrative and/or clinical tasks to support the work of other health professionals.

- **Health Aide**

No mandatory health care training required unless mandated by the district.

- **Instructional Assistant**

No mandatory health care training required unless mandated by the district.

- **Paraprofessional**

No mandatory health care training required unless mandated by the district.

- **Other** (as defined by the district)

Any unlicensed person who is hired to provide school health care services. No mandatory health care training required unless mandated by the district.

### ***Unlicensed Assistive Personnel (UAP)***

The *UAP (Medical Assistant, Health Aide, Other)*:

- Can administer prescription medications (if designated by the district and directed by an RN),
- Can perform CPR and First Aid if trained

- Can screen for vision if trained
- Can screen for hearing only if under direction of RN
- Any health care task delegated by RN
- Cannot make decisions about disposition (e.g. home, back to class, or squad) based on student symptoms

### **Minimum School Health Care Services**

According to the American Academy of Pediatrics (AAP), even though schools may offer a wide range of health service, at a minimum schools should provide the following three types of services:

1. *State-mandated services, including health screening, verification of immunization status and infectious disease reporting,*
2. *Assessment of minor health complaints, medication administration, and care for students with special health care needs, and*
3. *Capability to handle emergencies and other urgent situations.*

### **Factors Influencing School Health Service Models**

- Student Needs
- Available personnel
- Available funding
- Available community health care services
- Local preference

### **Models of School Health Care**

#### ***School-Based Health Centers***

- Usually grant funded
- Offer comprehensive physical and mental/social health care services
- Located in or very near schools
- Staff by multidisciplinary teams of nurse practitioners, registered nurses, physicians, physician assistants, dentists, social workers, and mental health care providers

- Partner with a hospital, health department or medical practice
- Locations:
  - Columbus Public Schools; Cincinnati Health Department – Hamilton County; Brown County....Shaw High School in Cleveland

### ***Coordinated School Health Programs***

- Comprehensive, integrated approach
- Eight Components
  - Health Education
  - Physical Education
  - Health Services
  - Nutrition Services
  - Counseling, Psychological, Social Services
  - Health School Environment
  - Health Promotion for Staff
  - Parent & Community Involvement

### ***Traditional Service Models***

- Supported by Ohio Department of Health, School Nursing Program
  - Technical assistance and consultation
  - Resource documents
  - Training
- Varies widely by school district
  - Staffing varies and may include LSNs, RNs, LPN, UAPs
  - Ranges from no school nurse to one nurse in every building
  - May include District-hired staff and purchase service staff

### **Student to School Nurse Ratio**

#### ***National Association of School Nurses***

Position Statement

Adopted: June 1982 Revised: June 1995, July 2004, June 2006, 2010

- It is the position of the National Association of School Nurses (NASN) that schools should employ professionally prepared Registered Nurses, to conduct and supervise school health programs which address the variety of health problems experienced by school children. NASN recommends a formula-based approach with minimum ratios of nurses-to-students depending on the needs of the student populations as follows:



1:750 for students in the general population, 1:225 in the student populations requiring daily professional school nursing services or interventions, 1:125 in student populations with complex health care needs, and 1:1 may be necessary for individual students who require daily and continuous professional nursing services. Other factors that should be considered in the formula-based approach are number of students on free or reduced lunch, number of students with a medical home, and average number of emergency service per year.

## Comparison of State Ratio Requirements

Student to Nurse Ratio Requirement	Number of States
No Requirement (Ohio)	<b>30</b>
1 RN per school	<b>2</b>
1 RN per district or region	<b>2</b>
<b>500 : 1</b> (“as funding becomes available”)	<b>1</b>
<b>750 : 1</b> (“recommended”, “as funding becomes available”, “encourages”, “promotes”)	<b>6</b>
<b>800 : 1</b>	<b>1</b>
District >1000	<b>1</b>
<b>1000 : 1</b> (“recommends”)	<b>1</b>
<b>1500 : 1</b>	<b>3</b>
<b>3000 : 1</b>	<b>2</b>
<b>5000 : 1</b>	<b>1</b>

## AREA DISTRICT HEALTH SERVICES

District	ADM	Bldgs	RNs	LPNs	UAP Med Asst	UAP Health Asst	Office Covers ?	Who Covers
<b>West Geauga</b>	<b>2200</b>	<b>4</b>	<b>1 FT</b>	<b>(2 PT)</b>	<b>1</b>	<b>4</b>	<b>Yes</b>	<b>CHA, Sec</b>
Berkshire	1000	2	1				Yes	Sec
Chagrin Falls	24	4	1		1	1	Yes	Sec
Chardon	3200	6	2 FT 4 PT				Yes	Sec
Kenston	3300	4	3 PT	2 PT			Yes	Admin
Twinsburg	4300	5	1 FT	3 FT		1 FT 1 PT	No	Contracted Sub Svc
Aurora	2900	5	1 FT 3 PT	1			Yes	Sec

District	ADM	Bldgs	RNs	LPNs	UAP Med Asst	UAP Health Asst	UAP Office Coverage	Who Covers
Independence	1125	3	3 PT				Yes	Sec
Orange	2200	3	3				No	Sub /Sec as last resort
North Royalton	4800	6	1 FT 2 PT	4 PT			Minimal	Contracted Sub Svc
Westlake	4000	7	2				Yes	Bldg Aide
Reynoldsburg	6200	12	2			1 FT 3 PT	Yes	Sec / Aide
Hudson	4700	6	1 FT 2 PT		4 PT		Minimal	Sec
Crestwood	2300	4	2				Yes	Sec

## **West Geauga Health Care Staff**

### ***Licensed School Nurse (LSN)***

***1 FT District Employee, 184 days, 7.5 hours per day***

#### **Job Description**

- Inform personnel and/or parents in regard to contagion in the school.
- Be responsible for and/or direct screening programs in compliance with state laws and/or District directives.
- Be responsible for and/or directing and maintaining individual health records of pupils.
- Be responsible for the inservice and coordination of the clerical health aides for such items as medication disbursement, recordkeeping, health screening, and catheterization procedures and assistance.
- Be responsible for the thorough completion of all school accident reports.
- Install and maintain first aid supplies in each school.

### ***Licensed Practical Nurse (LPN)***

***2 PT Purchase Service Employees, 184 days, 5.5 hours per day (alternating days) (student specific)***

#### **Job Description**

- Provide nursing services in accordance with the student's plan of care.

### ***Clerical Health Aides (UAP)***

***1 Purchase Service Employee with Medical Assistant training, 184 days,***

***6.5 hours per day; student specific duties and general district duties, additional supplemental hours***

***4 District Employees, (1 per building), 213 days, 7.5 hours per day (CHA at Middle school has EMS training)***

## **Job Description**

### ***Essential Job Functions***

1. Assist the school nurse in administering medication to students and attending to first aid needs in the clinic in the absence of the school nurse and in accordance with school policy.

#### **Examples of duties may include:**

- a. Dispense medication when the nurse is not onsite or when the clinic is busy.
- b. In the absence of the nurse, provide care for students with chronic illnesses and acute injuries; provide care for special education students; provide care for students on the playground, in classrooms and in the clinic.
- c. Serve as backup for the clinic nurse when the clinic is busy.
- d. Clean the clinic when necessary; inventory and restock clinic supplies.

2. Make decisions independently by performing basic analysis, anticipating problems, and drawing conclusions.

#### **Examples of duties may include.....**

- d. In nurse's absence, determine when children should be sent home because of illness and contact parents; determine when to call 911. \*\*

#### ***Other Examples of duties may include:***

- Send out notices for communicable illnesses such as head lice, strep, pink eye, and chicken pox.
- Compile accident reports; fill out incident reports; complete report on the fluoride program and send to state.
- Compile a list of medications in the medicine cabinet and how they are to be used.
- Maintain a log of patients and treatments

- Perform other responsibilities as required, e.g. miscellaneous duties as required by the Department or the School District or in the absence of the administrative assistant or nurse.

## WG Health Service History



	High School			Middle School			Westwood			R.C. Lindsey				
	S 1	S 2&3	LSN	S 1	UAP	LSN	S 1	UAP	LSN	S 1	UAP	LSN		
1989-90	1	3	.5	1	1 @5.5 hrs	.5	1	--	.5	1	--	.5		
1990-91	1	3	.5	1	1 @5.5 hrs	.5	1	1 @3.5 hrs	.5	1	1 @3.5 hrs	.5		
1991-92	1	3	.5	1	1 @5.5 hrs	.5	1	1 @3.5 hrs	.5	1	1 @3.5 hrs	.5		
1992-93	1	3	.5	1	1 @5.5 hrs	.5	1	1 @3.5 hrs 190 days	.5	1	1 @3.5 hrs 190 days	.5		
1993-94	1	3	.5	1	1	.5	1	1 @5 hrs 200 days	.5	1	1 @5 hrs 200 days	.5		
1994-95	1	3	.25	1	1	.25	1	1 @6.5 hrs	.25	1	1 @6.5 hrs	.25		
1995-96			1	3	.25	1	1	.25	1	1	.25	1	1	.25
1996-97			1	3	?	2	--	?	1	1	?	1	1	



## WG Health Service History



	High School			Middle School			Westwood			R.C.Lindsey		
	S 1	S 2&3	LSN	S 1	S 2&3	LSN	S 1	UAP	LSN	S 1	UAP	LSN
1997-98	1	3	?	2	--	?	1	1	?	1	1	?
1999-00	1	3	.5	2	--	.5	1	?	.5	1	1	.5
2000-01			.5	2	--	.5	1	1 @6.5 hrs	.5	1	1	.5
2001-02	1	3	.5	2	--	.5	1	1 @6.5 hrs 200 days	.5	1	1	.5
2002-03	1	3	.5	2	--	.5	1	1 @ 213 days	.5	1	1 @ 213 days	.5
2003-04	1	3	.5	1	1	.5	1	1	.5	1	1	.5
2007-08	1	3	.5	1	1	.5	1	1	.5	1	1	.5
2008-09	1	3	.5	1	1	.5	1	1	.5	1	1	.5
2009-10	1	3	.5	1	1	.5	1	1	.5	1	1	.5
2010-11	1	3	.3	1	1	.3	1	1	.7	1	1	.7
2011-12	1	3 (+)	.3	1	1 (+)	.3	1	1 (+)	.4	1	1 (+)	.5
2012-13	1	3 (+)	.25	1	1 (+)	.25	1	1 (+)	.4	1	1.75	.1
2013-14	1	3 (+)	.25	1	1 (+)	.25	1	1 (+)	.4	1	1.75	.1

**Cost of WG Model**

<b>Position</b>	<b>Cost</b>
Licensed School Nurse	\$ 79,340
Clerical Health Aides*	102,770
Medical Assistant	22,850
LPNs	23,800
Est. Sub Cost	3,000
<b>TOTAL</b>	<b>\$231,760</b>

## Complications with WG Model

- Fluctuation in student population
- Medical conditions arise within the year after staffing decisions have been made
- Inconsistent substitute availability
- Comfort with delegation of tasks
- Staffing for unusual circumstances
  - Field trips
  - Overnight trips
  - Extracurricular activities

## Service Delivery Options

- Maintain and improve current model
- Make changes in district model, staffing levels, and/or roles
- Maintain current district health care staffing supplemented by outsourced health care partnership
- Adjust current district health care staffing supplemented by outsourced health care partnership
- Outsource all health care services

## Moving Forward

- **Upon board request**
  - **Research each option in greater detail**
  - **Submit recommendation to the Personnel Committee**

## Resources

- Emerging Opportunities for CDC-DASH, Julia Graham Lear, PhD, The Center for Health and HealthCare in Schools
- Ohio Association of School Nurses – Comparison of Roles
- United States Department of Labor, Bureau of Labor Statistics
- The Ohio School-Based Health Care Association [www.osbhca.org](http://www.osbhca.org)

- Center for Disease Control and Prevention <http://www.cdc.gov/>
- Ohio Department of Health <http://www.odh.ohio.gov/>
- National Association of State Boards of Education  
[http://www.nasbe.org/healthy\\_schools/](http://www.nasbe.org/healthy_schools/)
- National Association of School Nurses <http://www.nasn.org>
- <https://www.govtrack.us/congress/bills/113/hr1857/text>
- Ohio Board of Nursing [www.nursing.ohio.gov](http://www.nursing.ohio.gov)
- [http://www.doe.virginia.gov/support/health\\_medical/virgini\\_a\\_school\\_health\\_guidelines/overview.pdf](http://www.doe.virginia.gov/support/health_medical/virgini_a_school_health_guidelines/overview.pdf)
- <http://nursingworld.org/DocumentVault/GOVA/Ruler-FAQ.pdf>

Mrs. Dottore asked several questions and suggested the district needed more nurses.

Mr. Kilroy asked to have this referred to the Personnel Committee to explore each option.

### **Standing Committee Discussions**

#### **Scheduling of Committee Chairperson Meetings**

No dates set

#### **Curriculum Committee – B. Kotowski**

Mr. Kotowski stated a meeting is scheduled for March 11, 2014.

#### **Finance Committee – D. Thoreson**

No Update

#### **Operations Committee – J. Dottore**

Jim Russo gave an update on the roofing bids and will present a recommendation at the March 31, 2014 Board meeting.

#### **Personnel Committee – T. Phelps**

At this time there was a discussion of the Alumni and Treasurer positions. A list of search firms for the Treasurer position was provided. A decision on the Alumni position should be within the next month using the Alumni Coordinator title. The Personnel Committee will meet Wednesday to determine whether decision should be at the next meeting.

#### **Policy Committee – J. Dottore**

Mrs. Dottore explained the role of the Policy Committee and the large burden associated with the committee. She stated the importance of all Board members to provide input.

At this time Policies 0123, Code of Ethics, and 0124, Communications, were discussed. Mrs. Dottore stated that the goal for any changes should be in the best interest of the school district. She will ask NEOLA for assistance.

At this time a first reading of policy 0131 was conducted:

0131 Legislative

The Board of Education shall make such administrative guidelines as are necessary for its government and the government of its employees, students of its schools, and all other persons entering upon its school grounds or premises by adopting bylaws and policies for the organization and operation of this Board and School District. (R.C. 3313.20)

Those bylaws and policies which are not dictated by the Statutes, or rules of the State Board of Education or ordered by the Superintendent of Public Instruction or a court of competent authority may be adopted, amended ~~and~~ or repealed at any meeting of the Board, **after three readings at regular or special meetings, by a majority vote of members present.**

**The second and/or third reading may be waived, and the adoption, amendment or repeal of Board policy may occur at any meeting, by a roll call vote of 4 yes votes to support such action.**

~~Board policies may be revised after the third reading of the proposed change, at three consecutive regularly scheduled or special meetings by a majority vote of members present. The second or third reading may be waived by a unanimous vote of members present at a regularly scheduled or special Board meeting.~~

The Board shall review and appraise existing policies on a continuing basis and make changes as necessary.

The operation of any section or sections of these policies not established by law may be temporarily suspended by a ~~unanimous vote of the Board~~ **by a roll call vote of 4 yes votes to support such action**, at a regular or special meeting duly convened.

The Board shall notify all employees whenever revisions, additions, amendments, and/or deletions are made.

**2014-054**

**A motion was made by Mrs. Dottore and was seconded by Mr. Kilroy to amend the agenda to conduct a first reading of policy 0124.**

**Roll call: Yes: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson  
Motion carried**

At this time there a first reading of policy 0124 was conducted.

## 0124 Communication

The Board President or designee will serve as the District's public spokesperson on all Board matters. The Board will relay a unified message to the community and staff on all critical matters. Although individual Board members may have a difference of opinion, all Board members are expected to support the final outcome of any Board decision.

Unless a Board member has been designated as spokesperson, Board members must, when writing or speaking on school matters to the media, legislators and other officials, make it clear that their views do not necessarily reflect the views of the Board or of their colleagues on the Board.

Written communication to the Board of Education will receive a response from the President on behalf of the Board. Copies will be kept on file and made available to Board members on request.

Individual Board members may make requests for existing reports or data from the Superintendent and Treasurer. All other staff members shall direct requests by individual Board members to the Superintendent or Treasurer. All Board members will be made aware of these requests and provided promptly with the requested data.

Any request for a new report must be approved by the Superintendent or Treasurer or majority of the Board.

## Superintendent's Report

### Personnel

2014-055

**A motion was made by Mr. Kilroy and was seconded by Dr. Phelps to approve the following:**

#### 1. 2013-2014 DISTRICT SUPPLEMENTAL ASSIGNMENTS

Last Name	First Name	Assign Bldg/Dept	Assignment	Rate
Dick	Nathan	High School	Varsity Baseball Assistant Coach	\$3,128.00
McIntyre	Guy	HS - Athletic Dept	Athletics: Baseball - Assistant Coach - Varsity	Volunteer
Passafiume	Sal	HS - Athletic Dept	Athletics: Softball - Assistant Coach - JV	\$3,128.00
Hederstrom	Paul	Pupil Personnel	Academic Tutor - Home Instruction	\$25.20/hr.
Gastaldo	Gina	Middle School	Proficiency Tutor/Academic Coach	\$25.20/hr.
Jerele	Dawn	Middle School	Proficiency Tutor/Academic Coach	\$25.20/hr.
Raines	Scott	Middle School	Proficiency Tutor/Academic Coach	\$25.20/hr.
Lesko	Theresa	Middle School	Proficiency Tutor/Academic Coach	\$25.20/hr.
Wright	Pat	Middle School	Proficiency Tutor/Academic Coach	\$25.20/hr.
Gabram	Michelle	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Skotzke	Rich	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Waxman	Lisa	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Zimmer	Lisa	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Gastaldo	Gina	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Duesler	Daniel	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Berardinelli	Lisa	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Schonhiutt	Renee	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Mathis	Kim	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Razzante	Sandy	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00

Smrdel	Jim	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Waxman	Lisa	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Wolfhope	Tracy	Middle School	Sixth Grade Outdoor Educational Supervisor	\$100.00
Brundage	Kimberly	Westwood Elem.	Musical Accompanist	\$920.00

**2. 2014 SIXTH GRADE CAMP FITCH PARENT CHAPERONES**

Al Jefferson, Jeffrey Mann, Barry Williamson, David Drotos, Jackie Dottore, Donna Walkuski, Amy Madan, Mary Preda, Natalie McKinney, Dana Drayer, Lisa Cavasinni

**3. 2013-2014 CERTIFIED SUBSTITUTES – March 5, 2014**

Tutor	First Name	Last Name	Cert	Expire
X	Steven	Corso	L-T 7-12 Integ Sci, Life Sci	2014
	Alexandra	Elk	4 Yr. P-3	2017
	Melissa	Gillen	L-T P-12 Health	2018
	Melissa	Grubich	S-T Sub Gen Educ.	2014
	Cynthia	Judd	Educ. Aide-ESEA	2014
X	Alexander	Maxwell	4 Yr. Physics/Phys. Sci	2017
X	Mickayla	Meola	4 yr P-3, K-12 Mild/Mod	2018
	Charles	Mitroff	S-T Sub Gen Educ.	2015
	Charles	Poe	4 Yr. P-12 Music	2017
	Katharine	Pretzlav	S-T Sub Gen Educ.	2014
X	Timothy	Rosenbaum	L-T 7-12 Integ. Math	2014
	James	Shannon	S-T Sub Gen Educ.	2014
	Steven	Veenstra	S-T Sub Gen Educ.	2014

**Roll call: Yes: Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson    Abstain: Mrs. Dottore,  
Motion carried**

**2014-056**

**A motion was made by Mrs. Dottore and was seconded by Mr. Thoreson to approve the following:**

Resolution to participate in Ohio Schools Council Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies:

WHEREAS, the West Geauga Local Schools Board of Education wishes to advertise and receive bids for the purchase of one (1) - 72 passenger conventional school bus chassis and body. The 2014-2015 Cooperative School Bus Purchasing Program fee is \$325.00.

THEREFORE, BE IT RESOLVED the West Geauga Local Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of one (1) - 72 passenger conventional school bus chassis and body. This Board agrees to pay \$325.00 to Ohio Schools Council for school district membership as a service fee for this purpose.

Contract – AT&T DS1 Service

Contract – AT7T DTS-E with DS1 Service

Contract – USA Mobility

Approve Board Policy 2340.02 Educational Non-School Sponsored Field Trip:

Mr. Sustin's Educational Non-School Sponsored Trip to Alaska from July 25 through August 5, 2014

**Roll call: Yes: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson  
Motion carried**

**Announcement of Next Board Meeting**

Regular Meeting

March 31, 2014

Middle School Community Room

8611 Cedar Road

Chesterland, Ohio 44026

At this time Superintendent Palmer commented on the high quality of the High School play this weekend.

**Executive Session**

**2014-057**

**A motion was made by Mrs. Dottore and was seconded by Mr. Kotowski to move into executive session to discuss negotiations with public employees O.R.C. (G4) and employment of a public official (G)(1). Time: 9:38 p.m.**

**Roll call: Yes: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson  
Motion carried**

**Executive session adjourned at 10:15 p.m.**

**Open session reconvened at 10:15 p.m.**

**A motion was made by Mrs. Dottore and was seconded by Mr. Thoreson to adjourn the meeting at 10:15 p.m.**

**Roll call: Yes: Mrs. Dottore, Mr. Kilroy, Mr. Kotowski, Dr. Phelps and Mr. Thoreson  
Motion carried**

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Board President

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Treasurer